DEA – CH35 Checklist

1. Students must apply to the University of Connecticut
   _____ Apply on line at: https://admissions.uconn.edu/
   _____ Complete the FAFSA at www.fafsa.ed.gov - Financial Aid can be used in conjunction with GI Bill benefits.

2. Apply to utilize or update your GI-Bill benefits at www.vets.gov
   _____ Click on Apply for education benefits
   _____ Click Find Your Education Benefits Form
   _____ Click on the appropriate box to apply (first time use) or to update (change of place or training) your educational Benefits

3. Supply supporting documentation to the Office of Military Programs and Veteran Affairs.
   _____ Provide COE (Certificate of Eligibility) – obtained from the VA or print out of Educational Entitlement from Vets.Gov) Transfer Students provide the current COE from current school and complete the update (change of place or training) of your benefits at www.vets.gov

4. Register for classes/ Submit Online Form D:
   _____ Register for classes (Only courses which apply to the program graduation requirement can be certified – the credits awarded must bring the credits left to graduate down by an equal amount)
   _____ Obtain the proper VA file number and Payee number from the VA.
   _____ Once registered, submit the ONLINE Request for Certification Form D at https://veterans.uconn.edu/benefits/forms/.
   ** THE FORM D MUST BE SUBMITTED ONLINE PRIOR TO EACH semester! Failure to do so will delay funding. **

5. Guest Students:
   Students attending another college or university wanting to take a transfer course at UConn need to provide:
   _____ Supplemental letter from the parent school
   _____ Current Certificate of Eligibility of college attending
   _____ Complete and turn in Form D at https://veterans.uconn.edu/benefits/forms/