

Dependent Educational Assistance - CH35 Checklist

This checklist assumes you have applied for and have been awarded Ch35 benefits

You must apply to and be accepted at the University of Connecticut

- ___ Apply online at <https://admissions.uconn.edu/>
- ___ Complete the FAFSA at www.fafsa.ed.gov – It is highly recommend that you complete the FAFSA, regardless if you think you qualify or not. Financial Aid can be used in conjunction with GI Bill benefits.

Apply to utilize or update your GI-Bill benefits

- ___ Log into or create an account at <http://www.vets.gov/>
- ___ Click on Apply for education benefits
- ___ Click Find Your Education Benefits Form
- ___ Click on the appropriate box for *first time use or to update (change of place or training)* your educational benefits
- ___ Supply supporting documentation to the Office of Military Programs and Veteran Affairs.
- ___ Provide COE (Certificate of Eligibility - obtained from the VA or can be printed from Vets.Gov)

Register for classes & Submit Online Form D (Request for Certification for Benefits):

- ___ Register for classes (Only courses which apply to the program graduation requirement can be certified - the credits awarded must bring the credits left to graduate down by an equal amount)
- ___ Once registered, submit the FORM D (request for certification) found at <https://veterans.uconn.edu/benefits/forms/>. This applies to ALL students wishing to use a Military related benefit (State or Federal) at the University of Connecticut. **** A FORM D MUST BE SUBMITTED ONLINE PRIOR TO EACH TERM!** Failure to do so will delay funding **
- ___ CH35 DEA benefits are paid directly to the student each month. The student is responsible for settling any balance due on their fee bill by the due date in order to avoid late fees.

Guest Students: Students attending another college or university wanting to take a course at UConn to transfer back to their parent institution, will need to provide:

- ___ Supplemental letter from the parent school
- ___ Current Certificate of Eligibility of college attending
- ___ Complete and turn in Form D at <https://veterans.uconn.edu/benefits/forms/>

NOTE: To avoid late fees, and regardless of the processing or application status of your CH35 benefits, you must settle any outstanding balance on you fee bill prior to the fee bill due date listed. CH35 benefits are paid directly to the student, not to the University. The student is responsible for all charges and fees.